

भारत सरकार  
Government of India  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
Ministry of Electronics & Information Technology  
इलेक्ट्रॉनिक्स निकेतन, 6, सी जी ओ कॉम्प्लेक्स, नई दिल्ली-110003  
Electronics Niketan, 6, C G O Complex, New Delhi-110003  
Website: www.meity.gov.in

संख्या 3(2)/2019-B.M.  
No.....

दिनांक  
Date.....18.03.2019.....

To;

DUE DATE : 08.04.2019 AT 12.00 P.M.  
OPENING DATE : 08.04.2019 AT 03.00 P.M.

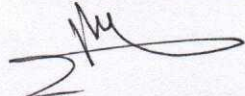
Subject: Invitation of quotation for removal of Garbage by Mechanical Transportation from  
Electronics Niketan, 6, CGO Complex, New Delhi – 110003.  
Sir,

We have the pleasure to invite your lowest possible rates for the under mentioned work/ jobs:-

Sl. No.	Job Description	Unit	Rate	Amount
<b>Part A.</b> 1.	Removal of wet waste/ garbage etc. from Dustbin/canteen premises approx 30-40 cft. on a daily basis	Monthly basis		
2.	Removal of Malba/ Kharpatwar etc. dumped in Dustbin by Mechanical Transportation (truck) 150-200 cft. from Electronics Niketan premises Dustbin of Ministry of Electronics & Information Technology (MeitY) upto MCD Dumping yard once in a week (on every Saturday)	Monthly basis		
			<b>TOTAL</b>	
<b>Part B.</b>	Removal of Malba etc. dumped in Dustbin by Mechanical Transportation (truck) from Electronics Niketan premises Dustbin of Ministry of Electronics & Information Technology (MeitY) upto MCD Dumping yard on need basis as and when required (for additional requirement, if any).	Each trip		

As per terms & conditions of Annexure-1.

Signature of the Party \_\_\_\_\_

  
(B.D. SHARMA)  
JOINT DIRECTOR

Name and Address of the Party \_\_\_\_\_

Contact No. \_\_\_\_\_

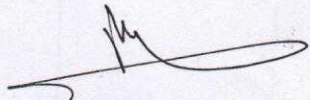




TERMS & CONDITIONS

1. The contractor has to remove all kinds of canteen Wet waste, garbage etc. from dustbin on a daily basis and other malba/ kharpatwar etc. from Dustbin of Ministry of Electronics & Information Technology once in a week or if required more the same will be carried out by agency.
2. The contractor has to clean the area after disposal of garbage and keep the surrounding area/dustbin neat and clean & free from garbage.
3. Rates may be quoted including MCD tax etc and excluding GST charges. Bids shall be valid for 90 days from the date of opening of bids.
4. Contract shall be valid for twelve months i.e. from April, 2019 to March, 2020 & further extended upto 3 years on same rates, terms and conditions with mutual agreement by both the parties.
5. Contractor will be solely responsible for any penalty or challans imposed by any agency and MeitY will not be responsible for reimbursement of any such amount paid by the contractor.
6. Sealed quotations may be submitted on or before due date mentioned above, in the tender box place at Reception. Ministry of Electronics & Information Technology, 6, CGO Complex, Lodi Road, New Delhi-110003.
7. Payment will be released on monthly basis after receiving satisfactory services and on receipt of pre-receipted bill in duplicate.
8. Ministry reserves the right to terminate the contract any time without assigning any reason.
9. Superscripted on the top of envelop "Quotation for Removal of Garbage by Mechanical Transportation" Due Date and time.
10. A demand draft of Rs.5000/- in favour of PAO, MeitY, New Delhi as an earnest money, refundable, must be enclosed along with quotation failing which quotation will not be considered. The EMD of successful bidder shall be retained as security deposit and EMD of unsuccessful bidder will be returned within 15 days of award of contract.
11. Copies of PAN card, GST No. and ID proof may be attached with tender.
12. In case the work is abandoned during the contract period, or the contractor is unable to provide satisfactory services during the validity of contact. Ministry shall get the work done at the risk and cost of the contractor and security deposit is liable to be forfeited. The decision of MeitY administration shall be final and binding on the contractor.
13. In case, Contractor is not removing the garbage at the stipulated frequency, upto 25% amount of the monthly bill in each case will be deducted from the monthly running bills subject to maximum deduction of monthly payment and in extreme case of default, contract is liable to be terminated and security deposit is liable to be forfeited.

Web Portal

  
(B.D.SHARMA)  
JOINT DIRECTOR

O/C

webmaster@meity.gov.in