

Department of Electronics and Information Technology

New Delhi – 110003

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Minutes of the Meeting of Eastern and North Eastern states held at Regional Capacity Building Workshop on National Roll out of the E-District MMP on 12th October 2012

1) The workshop was convened on 12th October, 2012 at 9.30 AM in Hotel DeSovrani, DD 21, Salt Lake City, Sector I, Kolkata 700 064, West Bengal in the presence of representatives from DeitY, Government of India and the State eDistrict teams comprising of participants from State IT departments, SDA, SeMT and SPMU. List of participants is attached at Appendix I.

2) The focus of workshop was to discuss and understand the eDistrict MMP approach, implementation strategy and plans of States from the perspective of the following to enable completion of the project in a time bound manner by aligning to the Integrated Framework for Delivery of Services under the e-District project :

- a) Service Portfolio
- b) Adoption of Pilot/Legacy Applications etc.
- c) Technical Architecture
- d) Unbundling of the Model SI RFP
- e) Implementation Timelines

3) The workshop started with a welcome note by the Department of IT, Government of West Bengal followed by an introduction, objectives and expectations from the workshop by DeitY, Government of India. There was a brief presentation by DeitY on e-Transaction categories, current project status, Integrated Service Delivery Framework, Outcome Driven Approach, Harmonization of existing components and services, Transition Architecture and Implementation Guidelines.

4) State-wise presentations were delivered by the following States on their approach to state-wide rollout of e-District:

- a) Arunachal Pradesh
- b) Assam
- c) Bihar
- d) Jharkhand
- e) Manipur
- f) Meghalaya
- g) Mizoram
- h) Nagaland
- i) Orissa
- j) Sikkim
- k) Tripura
- l) West Bengal

5) The highlights of presentations from 12 participating states mentioned above were as follows :

Sl. No.	State	No. of Service Categories	No. of Services	Software Application Strategy	Unbundling of Model SI RFP	Implementation Timelines
1	Arunachal Pradesh	9 (5+4)	39	State has written letters to pilot states expressing interest to call SI's for Presentation to conduct due-diligence on e-District application and finalize Application strategy after State Apex Committee approval	To be finalized but expressed willingness to keep majority services in SI's scope	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 19-10-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 15-11-12 (subject to SPMU allotment)</p> <p>SI selection : 15-12-12 (subject to SPMU allotment)</p> <p>Go-live of atleast 10 services : 31-03-13</p> <p>Go-live of atleast 25 services : 30-06-13</p> <p>Go-live of atleast 25% of districts: 15-08-13</p> <p>Go-live of atleast 50% of districts: 31-12-13</p> <p>Go-live of atleast 75% of districts: 31-03-14</p> <p>Go-live of 100% of districts: 30-06-14</p>
2	Assam	13 (5+8)	33	Assam is a Pilot State. Pilot Application is LIVE and STQC certified. Using pilot application will be the strategy. Pilot Application Developed by M/s Medha Servo Drives Pvt. Ltd. The state has initiated the process for 'Selection of SI for Statewide Rollout'. SI RFP (based on the Model SI RFP, issued by DeitY) will be floated by November 2012	Only Data Digitization to be unbundled from SI scope	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 1-11-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 1-11-12</p> <p>SI selection : 15-1-13</p> <p>Selection of eDistrict Managers : 17-12-12</p> <p>Go-live of atleast 10 services : Aug 2013</p> <p>Go-live of atleast 25 services : Oct 2013</p> <p>Go-live of atleast 25% of districts: Aug 2013</p> <p>Go-live of atleast 50% of districts: Oct 2013</p> <p>Go-live of atleast 75% of districts: Jan 2014</p> <p>Go-live of 100% of districts: Apr</p>

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						2014
3	Bihar	13 (5+8)	70	e-District pilot application of the State will be adopted for state wide roll out, after the approval of STQC. For the state of Bihar, pilot e-district software application has been developed by the existing SI. Addition of more software modules will be done by vendor selected by state for state roll out	Systems at SDC : TCS Training (General Awareness) : SeMT (NISG). For other components, possible agency yet to be decided	Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : Completed Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 27-11-12 SI selection : 27-02-13 Selection of e-District Managers : 27-02-13 Go-live of at least 10 services : 02-12-13 Go-live of at least 25 services : 03-06-14 Go-live of at least 25% of districts: 02-12-13 Go-live of at least 50% of districts: 28-02-14 Go-live of at least 75% of districts: 30-04-14 Go-live of 100% of districts: 3-06-14
4	Jharkhand	10 (5+5)	30	Adopting legacy application of own State (e-District pilot and other legacy applications e.g. Ration Card, Consumer Court etc). Development and integration of additional services and customization of the application by SI which will be appointed for State-wide rollout. State will go for new tender to select SI for State-wide rollout.	Components to be unbundled : Hardware, SWAN horizontal connectivity, Data digitization, Training (general awareness), Site Preparation	Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : Oct-2012 Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : Nov-2012 SI selection : Dec-2012 Selection of e-District Managers : Dec-2012 Go-live of at least 10 services : June-2013 Go-live of at least 25 services : Dec-2013 Go-live of at least 25% of districts: June-2013 Go-live of at least 50% of districts: Dec-2013 Go-live of at least 75% of districts: June-2014 Go-live of 100% of districts: Sept-

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5	Manipur	12 (5+7)	42	<p>Manipur State wishes to go for Hybrid Model of application development/implementation of e-District project i.e. a judicious mix of NIC, Pilot State Application and SI. The e-District SI once onboard, shall make necessary customization and deployment after downloading the selected application to be hosted by DeitY in eGov App Store in a Cloud environment, for usage by all states. Application development & support would be bundled within SI's scope.</p>	To be decided	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 1-11-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 15-11-12</p> <p>SI selection : 15-01-13</p> <p>Selection of e-District Managers : 1-12-12</p> <p>Go-live of at least 10 services : 31-03-13</p> <p>Go-live of at least 25 services : 30-06-13</p> <p>Go-live of at least 25% of districts: 15-08-13</p> <p>Go-live of at least 50% of districts: 31-12-13</p> <p>Go-live of at least 75% of districts: 31-03-14</p> <p>Go-live of 100% of districts: 30-06-14</p>
6	Meghalaya	10 (5+5)	33	<p>Select a Pilot Application developed by NIC. NIC to be asked for</p> <p>Customization for new e-District Services to be developed</p> <p>Revamping of existing services (to be finalised based on As-is & To-be study, FRS & BPRs etc) to incorporate BPR</p> <p>Integrate customized Pilot App with existing department backend apps wherever data in the legacy apps needs to be kept in synch</p> <p>Develop any new component (e.g. DC Dashboard) as required in Meghalaya e-District DPR/FRS/ BPR and integrate with customized Pilot App.</p>		To be decided

Sl. No.	State	No. of Service Categories	No. of Services	Software Application Strategy	Unbundling of Model SI RFP	Implementation Timelines
				Integrate both frontend and backend apps with SSDG, MSDG & NSDG for all services Application Support and Enhancement		
7	Mizoram	10 (5+5)	29	Mizoram is a Pilot State. Pilot Application is Live and STQC Tested. Mizoram will use the 'Pilot Application' for the Statewide Rollout. Pilot Application Developed by M/s Interlace India Pvt. Ltd. The state has decided to select Pilot SI for rollout stage as well with Apex Committee Approval.	Only Site Preparation to be unbundled from SI scope	Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 28-10-12 Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 28-11-12 SI selection : 28-01-13 Selection of e-District Managers : 10-01-13 Go-live of at least 10 services : 05-05-13 Go-live of at least 25 services : 15-06-13 Go-live of at least 25% of districts: 15-07-13 Go-live of at least 50% of districts: 15-08-13 Go-live of at least 75% of districts: 15-09-13 Go-live of 100% of districts: 28-09-13
8	Nagaland	10 (5+5)	56	Nagaland is a Non-Pilot State. Nagaland is considering the use of a 'PILOT PPLICATION' of other state for the Statewide Rollout. The options include the STQC certified Applications developed in pilot states and to customize the same for Nagaland. The state will consider selection of SI for the statewide rollout through a Tender Process.	Agencies for Data digitization, Training (general awareness) & Site Preparation to be decided. For remaining scope of work, SI would be the agency	Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : Oct-2012 Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : Dec-2012 SI selection : Feb-2013 Selection of e-District Managers : Dec-2012 Go-live of at least 10 services : Aug-2013 Go-live of at least 25 services : Oct-2013 Go-live of at least 25% of districts: Aug-2013

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						<p>Go-live of at least 50% of districts: Oct-2013</p> <p>Go-live of at least 75% of districts: Dec-2013</p> <p>Go-live of 100% of districts: Mar-2014</p>
9	Orissa	11 (5+6)	35	<p>Software Approach : Two approach-</p> <p>Odisha will adopt pilot application with required modification for state wide roll out.</p> <p>For new services application will be developed by SI (for state wide roll out)</p> <p>Agency for Application Development - State will go for tendering new agency</p>	Only Data Digitization and Site Preparation to be unbundled from SI scope	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 31-10-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 15-12-12</p> <p>SI selection : 15-02-13</p> <p>Selection of e-District Managers : 15-12-12</p> <p>Go-live of at least 10 services : 15-06-13</p> <p>Go-live of at least 25 services : 15-12-13</p> <p>Go-live of at least 25% of districts: 15-06-13</p> <p>Go-live of at least 50% of districts: 15-09-13</p> <p>Go-live of at least 75% of districts: 15-12-13</p> <p>Go-live of 100% of districts: 31-03-14</p>
10	Sikkim	6 (5+1)	27	Use of ServicePlus developed by NIC with customization as per Sikkim's requirement	Entire scope of work to be bundled in SI's scope	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 31-12-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 31-01-13</p> <p>SI selection : 30-03-13</p> <p>Selection of e-District Managers : 30-12-12</p> <p>Go-live of at least 10 services : 31-05-13</p> <p>Go-live of at least 25 services : 30-08-13</p> <p>Go-live of at least 25% of districts: 30-06-13</p>

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						Go-live of at least 50% of districts: 30-07-13 Go-live of at least 75% of districts: 30-08-13 Go-live of 100% of districts: 30-08-13
11	Tripura	9 (5+4)	33	<p>Options for Software Application: following point may be considered: - Point 1: SSDG project is about to launch in State, which will be having following features: 1. Accurate design of input form and output format. 2. Integrated SMS Gateway. 3. Integrated Payment Gateway. 4. Digital Signature of official for approving any service request. Provision for Digital signature incorporation for citizen for authentication. 5. Citizen authentication using UID, etc. Single citizen database containing his profile information and backup of scan copy of supporting document. Single sign-on. 6. Interoperate and exchange data with other software package. 7. Service know how. 8. Limited Work-Flow for services having no back-end (Study, analysis done for AS-IS & TO-BE process and process map done) 9. STQC certified application 10. Provision for output certificate verification using certificate unique number and owner's name. 11. Service beneficiary tracking</p> <p>Point 2: State has chosen final reference architecture presented in e-District integrated framework document.</p> <p>Point 3: No e-District Pilot application and ServicePlus comply above mentioned final reference architecture</p>	<p>Software for roll out, Application Support, Training (software application) : SSDG IA/NIC/SI</p> <p>All other scope of work to be bundled with SI's scope</p>	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 28-02-13</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : subject to SPMU allotment</p> <p>SI selection : subject to SPMU allotment</p> <p>Selection of e-District Managers : 31-03-13</p> <p>Go-live of at least 10 services : 30-09-13</p> <p>Go-live of at least 25 services : 30-11-13</p> <p>Go-live of at least 25% of districts: 31-12-13</p> <p>Go-live of at least 50% of districts: 28-02-14</p> <p>Go-live of at least 75% of districts: 30-04-14</p> <p>Go-live of 100% of districts: 30-06-14</p>

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				<p>in case of e-form integration with backend through SSDG, which is a e-District application requirement. Point 4: 11 important services identified for e-District is being taken by SSDG project also.</p> <p>Considering above points, State may rollout SSDG first and if SSDG IA successfully fulfills all above mentioned first 9 requirements /features, then for remaining e-District services, development part may be given to SSDG IA or State NIC, if NIC agree (as SSDG IPR and source code would belong to State).</p> <p>Else State will prefer ServicePlus for e-District rollout and if ServicePlus failed to comply with e-District requirement then State would choose one e-District pilot application, which best suit requirement.</p>		
12	West Bengal	10 5+ 5)	43	<p>Software Application : eDistrict application of Pilot districts of West Bengal to be adopted for existing services with necessary modifications. Agency for Application Development : In case of new services, selected agency will develop the necessary software inline with the overall architecture.</p> <p>Agency for Application Development : The Existing agency is Non-NIC. Application development, customization & related support shall be kept bundled within the new SI's scope to be selected through bidding process</p>		<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 10-11-12</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 30-11-12</p> <p>SI selection : 7-01-13</p> <p>Selection of e-District Managers : 31-12-12</p> <p>Go-live of at least 10 services : 31-03-13</p> <p>Go-live of at least 25 services : 30-09-13</p> <p>Go-live of at least 25% of districts: 31-10-13</p> <p>Go-live of at least 50% of districts: 31-12-13</p> <p>Go-live of at least 75% of districts: 31-01-14</p> <p>Go-live of 100% of districts: 28-</p>

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						02-14 Timelines are prepared subject to DPR approval by DeitY by 31st October 2012.

- 6) There were discussions on the following issues / concerns raised by States and DeitY:
- a) Guidelines on utilization of the Seed Capital released to States as 1st installment.
 - b) Clarification on breakup of GIA component under e-District MMP.
 - c) Advisory to be issued by DeitY on roles and responsibilities of the State Apex Committee and Project Review & Steering Group w.r.t. the National Roll-out Guidelines issued by DeitY in June 2011.
 - d) All States to prioritize 10 services from their portfolio to go-live by 31st March 2013 with the approval of the Apex Committee.
 - e) Selection of an appropriate Technical Architecture as per Integrated Framework keeping in view the status of SSDG, availability of other Legacy Applications in the states with backend workflow and database.
 - f) Solar Power requirement at Block levels considering poor electricity infrastructure (Bihar).
 - g) Low transaction volume in spite of large no. of services being selected under pilot project (Mizoram).
 - h) Selection of only 1 service category under optional category (Sikkim).
- 7) The meeting ended with a vote of thanks to all Participants.

Appendix I: List of participants at the meeting of Eastern and North Eastern states held at Regional Capacity Building Workshop on national roll out of E-District MMP on 12th October 2012 at Hotel DeSovrani, DD 21, Salt Lake City, Sector I, Kolkata 700 064 :

- 1) Shri Gaurav Dwivedi, Director, DeitY
- 2) Shri Pravin Chandekar, Additional Director, DeitY
- 3) Shri Vishwadeep Srivastava, Senior Consultant, NeGD
- 4) Shri Ramendra Verma, NPMU
- 5) Shri Saurendra Tripathy, NPMU
- 6) Shri Arnab Sarkar, NPMU
- 7) Shri Nambam Deben, Member Secty, DIT Manipur
- 8) Shri Rajesh Loona, SeMT Manipur
- 9) Shri Sanjib Sarmah, GM AMTRON, Assam
- 10) Shri Mukunda Pujari, SeMT Assam
- 11) Shri Birendra Tiwari, SIO, DIT Meghalaya
- 12) Col. A K Suri, SeMT Head, Meghalaya
- 13) Shri Devasish Bora, SeMT, Meghalaya
- 14) Shri Sabou Yashu, Program Officer, DIT Nagaland
- 15) Shri Uttam Poddar SIO, DIT Tripura
- 16) Shri Manojit Bose, SeMT Jharkhand
- 17) Shri Satyabrata Ray, Deputy Secretary, DIT Orissa
- 18) Shri Aditya Mohapatra, Nodal Officer, Orissa
- 19) Shri Saroj Kumar Tripathy, DGM, OCAC, Orissa
- 20) Smt. Jayashree Mishra, Systems Analyst, OCAC, Orissa
- 21) Shri Tanmay Pattnaik, SeMT, Orissa
- 22) Shri Sumant Onka, SeMT, Orissa
- 23) Shri Chaitanya Giri, Orissa
- 24) Smt. Neelam Yapin, Jt. Director, DIT Arunachal Pradesh
- 25) Smt. Namgey Wangmu, Project Officer, DIT Arunachal Pradesh
- 26) Shri P N Bhattacharya, SeMT Sikkim
- 27) Shri Vijay Kr. Sinha, Govt. of Bihar
- 28) Smt. Bhawana Verma, Govt. of Bihar
- 29) Shri Saurabh Prasad, Bihar
- 30) Shri Ritesh Anand, Bihar
- 31) Shri Sachin Kumar, Bihar
- 32) Shri Susanta Majumdar, Special Secretary, Deptt of IT, Govt. of West Bengal
- 33) Shri Debashis Bandyopadhyay, Deputy Secretary, Deptt. of IT, Govt. of West Bengal
- 34) Shri Pradip Kr. Das, MD, WEBEL, West Bengal
- 35) Shri Santibrata Majumdar, GM, WEBEL, West Bengal
- 36) Shri Nirmal Ray, WEBEL, West Bengal
- 37) Sh. Birojit Paul, WEBEL, West Bengal
- 38) Shri Sunit Bhattacharya, Manager, WEBEL, West Bengal
- 39) Shri Bipul Bhowmick, Manager, WEBEL, West Bengal
- 40) Dr. Subir Roy, Principal Consultant, SeMT, West Bengal
- 41) Shri Ayanshu Banerjee, SeMT, West Bengal
- 42) Shri Ashwini Singh, SeMT, West Bengal
- 43) Shri Anirban Dutta, SeMT, West Bengal
- 44) Shri Vikas Razdan, SeMT, West Bengal

- 45) Shri Subrata Saha, SeMT, West Bengal
- 46) Shri Amulya Patnaik, PwC (SPMU)
- 47) Shri Sudipta Mandal, PwC (SPMU)
- 48) Shri Sudipta Chakraborty, PwC (SPMU)
- 49) Shri Samyabrata, PwC (SPMU)
- 50) Shri Naveen Prakash, Wipro (SPMU)
- 51) Shri Sisir Das, Wipro (SPMU)
- 52) Shri Sandeep Ghosh, Wipro (SPMU)
- 53) Shri Supriya Das, KPMG (SPMU)