

भारत सरकार  
GOVERNMENT OF INDIA  
संचार और सूचना प्रौद्योगिकी मंत्रालय  
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग  
DEPARTMENT OF ELECTRONICS AND INFORMATION TECHNOLOGY  
Website: www.deity.gov.in

संख्या  
No.....  
3(22)/2011-EG-II

दिनांक  
Date.....  
23<sup>rd</sup> December 2014

**Minutes of Meeting**

**Subject: Minutes of meeting of the eDistrict MMP National Rollout Project Review via Video Conferencing with the States held on 23<sup>rd</sup> December 2014.**

A meeting through video conferencing was held on 23<sup>rd</sup> December 2014 under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY, to review the State's readiness for the launch of e-District Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State are facing to accomplish the same.

2. The copy of the Minutes of the Meeting is enclosed herewith for your information and necessary action.
3. The Minutes are issued with the approval of the Joint Secretary (eGov).

  
Pravin Chandekar  
Adl. Director

To,

**IT Secretaries of**

1. Arunachal Pradesh
2. Bihar
3. Haryana
4. Jharkhand
5. Tripura
6. West Bengal



**3(22)/2011-EG-II**  
**Department of Electronics & Information Technology**  
**eGovernance Group**

**Dated: 23.12.2014**

**Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 23<sup>rd</sup> December 2014 via Video Conferencing with the States**

A meeting was held on 23<sup>rd</sup> December 2014 to review the State readiness for the launch of eDistrict Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State are facing to accomplish the same. The meeting was conducted under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov). The list of officials who participated in the meeting is placed at Annexure A. A copy of the presentation that was discussed during the Project Review Meeting is placed at Annexure B.

2. Joint Secretary (eGov), DeitY, welcomed all participants and discussed the current implementation status of eDistrict MMP. The key decisions and actions to be taken are listed below:

Sl. No	Key Milestones	Remarks
<b>1.</b>	<b>Arunachal Pradesh</b>	
	Selection of SI	<p>JS(eGov) expressed concern on the delay in completion of SI selection.</p> <p>The State team mentioned that MoU has been sent to Finance Department for approval. This has been already approved by Law Department.</p> <p>State has committed that signing of MoU with System Integrator will be completed by 10<sup>th</sup> Jan 2015.</p>
	Launch of eDistrict Services	<p>State informed that there would be delay in launch of eDistrict services due to delay in finalizing the SI. State has committed to rollout services in all 16 non-pilot districts by 15<sup>th</sup> Mar 2015 instead of the earlier agreed date of 31<sup>st</sup> Jan 2015.</p> <p>JS(eGov) suggested that the State should finalize the list of services that could be rolled out by 15<sup>th</sup> Mar 2015 and share the same with DeitY.</p> <p>Additional Director (eGov) requested the State to submit the detailed implementation roadmap for eDistrict project taking into consideration the implementation status of core infrastructure projects like CSC, SSDG, SWAN and SDC. State informed that CSC and SSDG are operational whereas tendering process is in progress for SDC and SWAN projects. State has agreed to submit the detailed implementation roadmap for eDistrict project by next week (2<sup>nd</sup> Jan 2015).</p>
	Fund Release	<p>JS (eGov) suggested that the State should submit the UCs for the funds and then send request to DeitY for next instalment fund release. State informed that the UCs will be submitted along with the request letter for next fund release by 31<sup>st</sup> December 2014.</p>

Sl. No	Key Milestones	Remarks
<b>2.</b>	<b>Bihar</b>	
	Release of SI RFP and Selection of SI	<p>State informed that the RFP released earlier could not be uploaded and the RFP will be re-issued after Apex Committee Meeting.</p> <p>Apex Committee meeting is being scheduled in 1<sup>st</sup> week of Jan 2015 to decide upon using of RTPS platform or eDistrict platform for delivery of services.</p> <p>State team conveyed that in the earlier Apex Committee meeting, NIC has been approved as the Application Development Agency. Based on this decision, the State is assessing NIC's eDistrict application implemented in Uttar Pradesh. NIC-HQ team suggested that the State can explore other State's application such as Kerala's eDistrict application developed by NIC.</p> <p>JS(eGov) emphasized that the State team should ensure that Apex Committee approval is sought at the earliest – by 1<sup>st</sup> week of Jan 2015 and release the SI RFP.</p>
	Launch of eDistrict Services	<p>JS (eGov) stressed that application development by NIC can continue simultaneously along with the SI selection process and the services should be rolled out in this financial year.</p> <p>State has agreed to rollout services across all districts by 28<sup>th</sup> Feb 2015.</p>
<b>3.</b>	<b>Haryana</b>	
	Launch of eDistrict Services	<p>State informed that they are signing the MoU with HDFC Bank for payment gateway.</p> <p>JS(eGov) suggested that the State can use DeitY's Payment Gateway platform as this provide all modes of payments and is also the transaction cost is the least.</p> <p>State informed the launch of services will be delayed by a week as against the earlier agreed date of 31<sup>st</sup> Jan 2015. State has agreed the following timelines for launch of services across all districts:</p> <ul style="list-style-type: none"> <li>• 15 services will be launched by 7<sup>th</sup> Feb 2015</li> <li>• Additional 9-10 services by 31<sup>st</sup> Mar 2015</li> </ul>
<b>4.</b>	<b>Jharkhand</b>	
	Launch of eDistrict Services	<p>State informed that NIC has been appointed as the ADA for eDistrict Project and the ServicePlus application is being implemented by NIC.</p> <p>State emphasized that the NIC Central team should delegate State NIC team on the following aspects of ServicePlus platform for faster rollout of services:</p> <ul style="list-style-type: none"> <li>• Configuration of the application</li> <li>• Master Data uploading</li> </ul> <p>State requested DeitY's intervention to expedite resolution of the issues with NIC Central team.</p> <p>JS(eGov) suggested that the State should rollout the ServicePlus</p>

Sl. No	Key Milestones	Remarks
		<p>platform in the pilot district of Ranchi at the earliest since the eDistrict pilot project is being closed by 31<sup>st</sup> Dec 2014.</p> <p>State informed that e-Nagrik platform used for the Certificate related services is already operational and considering this the launch of services milestone can be achieved.</p> <p>State agreed to rollout the services in 2 districts by 31<sup>st</sup> Jan 2015 and in the remaining districts by 31<sup>st</sup> Mar 2015 using the ServicePlus platform.</p>
<b>5.</b>	<b>Tripura</b>	
	Hiring of eDistrict Project Managers	eDistrict Project Managers have been deployed in all 8 districts.
	H/w SI Selection	State informed that IL&FS has been selected as a SI and contract has been signed on 29 <sup>th</sup> Nov 2014
	Launch of eDistrict Services	<p>State informed that launch of Phase 1- 13 services across all districts has been delayed from the earlier agreed date of 15<sup>th</sup> Dec 2014. State has agreed to launch the services across all districts</p> <p>Phase 1:</p> <ul style="list-style-type: none"> <li>• 13 services will be launched in 2 districts by 15<sup>th</sup> Jan 2015</li> <li>• 13 services will be launched in remaining 6 districts by 31<sup>st</sup> Jan 2015.</li> </ul> <p>Phase 2 – remaining 8 services will be launched across all districts by 28<sup>th</sup> Feb 2015.</p>
<b>6</b>	<b>West Bengal</b>	
	eDPM Hiring (16 / 16)	State informed that eDPMs have been deployed in all 16 Districts.
	Launch of eDistrict Services	<p>Director (eGov) expressed concern on the delay in rollout of services.</p> <p>State informed that there has been delay in site preparation which has impacted launch of services. It further conveyed that 15 services are being tested by STQC. State agreed on the revised timelines for launch of services</p> <p>Phase 1:</p> <ul style="list-style-type: none"> <li>• 15 services will be launched in 8/9 districts by 15<sup>th</sup> Jan 2015</li> <li>• 15 services will be launched in remaining districts by 15<sup>th</sup> Feb 2015</li> </ul> <p>Phase 2:</p> <ul style="list-style-type: none"> <li>• Additional 21 services will be launched in all districts by 31<sup>st</sup> Mar 2015 instead of earlier agreed date of 28<sup>th</sup> Feb 2015.</li> </ul>

3. The meeting concluded with a vote of thanks to and from the Chair.

## **ANNEXURE - A**

### List of Attendees:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| 1. Dr. Rajendra Kumar              | Joint Secretary (eGov), DeitY    |
| 2. Sh. Sunil Kumar Barnwal         | Director(eGov), DeitY            |
| 3. Sh. Pravin Chandekar            | Additional Director(eGov), DeitY |
| 4. Smt. Mala Mittal                | NIC HQ                           |
| 5. Sh. Nazier                      | NIC HQ                           |
| 6. Sh. Vishwadeep Srivastava       | Senior Consultant, NeGD          |
| 7. Sh. Koushlendra Singh Bhadouria | Senior Executive, NeGD           |
| 8. Sh. Krishnagiri Raghunath       | eDistrict NPMU                   |
| 9. Sh. Murad Butt                  | eDistrict NPMU                   |
| 10. Sh. Ashish Gupta               | eDistrict NPMU                   |
| 11. Sh. Ajan Singh                 | SPMU – Wipro                     |
| 12. Sh. Amit Sharma                | SPMU – E&Y                       |

### **State eDistrict teams through Video Conference**

1. Arunachal Pradesh
2. Bihar
3. Haryana
4. Jharkhand
5. Tripura
6. West Bengal

## **ANNEXURE - B**

A copy of the Summary Presentation that was discussed during the Project Review Meeting

# National Rollout of eDistrict MMP Project Review Meeting – RFD Target

## Summary Presentation of Group 1 States

**23<sup>rd</sup> Dec 2014**

- 1. Arunachal Pradesh**
- 2. Bihar**
- 3. Haryana**
- 4. Jharkhand**
- 5. Tripura**
- 6. West Bengal**

**Department of Electronics and Information Technology**



# Project Status- Arunachal Pradesh

Status	Actions agreed in Review Meeting on 10 <sup>th</sup> Oct 2014	
<ul style="list-style-type: none"> <li>▪ DeGS Formation   <b>Completed (16/16)</b></li> <li>▪ DPM Hiring   <b>Completed (16/16)</b></li> <li>▪ SPMU Contract   <b>Signed</b></li> <li>▪ Apex Committee Approval   <b>Completed</b></li> <li>▪ Release of SI RFP   <b>Released</b></li> <li>▪ SI Selection   <b>Pending</b></li> <li>▪ Roll-out of e-District services Target for FY 14 – 15   <b>16 non-pilot districts</b></li> </ul>	Actions	Status
	Completion of selection of SI by 31 <sup>st</sup> Oct 2014 <ul style="list-style-type: none"> <li>• <i>Single Bid has been submitted</i></li> </ul>	<b><i>Awaiting progress update</i></b>
	Launch of Services across 16 non – pilot districts by 31 <sup>st</sup> Jan 2015	

Financial Status	Communication /Reminder sent by DeitY
Administrative Approval dated: <b>31.03.2012</b>  Funds Available with State: <b>Rs 6.25 Cr</b>  Funds budgeted in FY 14-15: <b>Nil</b>	<ul style="list-style-type: none"> <li>• Letter sent on 27<sup>th</sup> Oct 2014 for completion of milestones and launch of services.</li> <li>• e mail sent on 13<sup>th</sup> Nov 2014 for status updates that was agreed on 10<sup>th</sup> Oct Review Meeting.</li> <li>• Reminder e mail sent on 20<sup>th</sup> Nov 2014 for status update.</li> </ul>



# Project Status-Bihar\*

Status	Actions agreed in Review Meeting on 4 <sup>th</sup> Aug 2014	
<ul style="list-style-type: none"> <li>DeGS Formation   <b>In process (25/38)</b></li> <li>DPM Hiring   <b>Not Initiated</b></li> <li>SPMU Contract   <b>Signed</b></li> <li>Apex Committee Approval   Meeting <b>Convened on 18<sup>th</sup> July 2014</b></li> <li>Release of SI RFP   <b>Tender Notice published on 10<sup>th</sup> Oct 2014</b></li> <li>SI Selection   <b>Last date of bid submission 23<sup>rd</sup> Nov 2014</b></li> <li>Roll-out of e-District services Target for FY 14 – 15   <b>34 non-pilot districts</b></li> </ul>	Actions	Status
	Completion of SI Selection	<i>Awaiting progress update</i>
	Launch of services in all 34 non-pilot districts to achieve RFD targets for FY 2014-15	<i>Timelines Awaited</i>
	Complete DeGS formation in remaining 13 Districts	<i>Awaiting progress update</i>
	Complete the hiring of e-District Project Managers in all districts	<i>Awaiting progress update</i>

Financial Status	Communication /Reminder sent by DeitY
Administrative Approval dated: <b>13.04.2013</b>  Funds Available with State: <b>Rs 10.62 Cr (including release of Rs. 5.56 Cr in FY 2014-15 )</b>  Released budget: <b>Rs 5.56 Cr (Already released in FY 2014-15)</b>	<ul style="list-style-type: none"> <li>Letter sent on 22<sup>nd</sup> Sep 2014 to expedite implementation work.</li> <li>e mail sent on 18<sup>th</sup> Sep 2014 for status updates that was agreed on 4<sup>th</sup> Aug Review Meeting.</li> <li>e mail sent on 14<sup>th</sup> Oct 2014 for settlement of UCs.</li> </ul>

*\* State could not participate in VC scheduled in October 2014*



# Project Status-Haryana

Status	Actions agreed in Review Meeting on 10 <sup>th</sup> Oct 2014	
<ul style="list-style-type: none"> <li>DeGS Formation   <b>Completed (21/21)</b></li> <li>DPM Hiring   <b>In Process (18/21)</b></li> <li>SPMU Contract   <b>Signed</b></li> <li>Apex Committee Approval   <b>Completed</b></li> <li>Release of SI RFP   <b>NA (Unbundled approach)</b></li> <li>SI Selection   <b>eSDA appointed as SI</b></li> <li>SI Contract Signing   <b>NA</b></li> <li>Roll-out of e-District services Target for FY 2014-15   <b>20 non-pilot districts</b></li> </ul>	Actions	Status
	Completion of hiring of remaining 3 e-District Project Managers. <ul style="list-style-type: none"> <li>eDPMs had resigned; the vacant position needs to be refilled</li> </ul>	<b>Awaiting progress update</b>
	Launch of services in all districts by 31 <sup>st</sup> Jan 2015	

Financial Status	Communication /Reminder sent by DeitY
Administrative Approval dated: <b>16.07.2013</b>  Funds Available with State: <b>Rs 10.48 Cr</b>  Funds budgeted: <b>Rs 10.70 Cr (Already released Rs 9.63 Cr)</b>	<ul style="list-style-type: none"> <li>Letter sent on 28<sup>th</sup> Oct 2014 for completion of milestones and launch of services.</li> <li>e mail sent on 13<sup>th</sup> Nov 2014 for status updates that was agreed on 10<sup>th</sup> Oct Review Meeting.</li> <li>Reminder e mail sent on 20<sup>th</sup> Nov 2014 for status update.</li> </ul>

# Project Status-Jharkhand

Status	Actions agreed in Review Meeting on 10 <sup>th</sup> Oct 2014	
<ul style="list-style-type: none"> <li>▪ DeGS Formation   <b>Completed (24/24)</b></li> <li>▪ DPM Hiring   <b>In Process (19/23)</b></li> <li>▪ SPMU Contract   <b>Signed</b></li> <li>▪ Apex Committee Approval   <b>Completed</b></li> <li>▪ Release of SI RFP   Pending                             <ul style="list-style-type: none"> <li>▪ <b>NIC to be appointed as ADA;</b></li> <li>▪ <b>H/w SI RFP to be released</b></li> </ul> </li> <li>▪ SI Selection   <b>H/w SI Selection dependent on release of RFP</b></li> <li>▪ Roll-out of e-District services Target for FY 2014-15   <b>23 non-pilot district</b></li> </ul>	Actions	Status
	Completion of H/w SI selection by 31 <sup>st</sup> Jan 2015	<b>Awaiting progress update</b>
	Launch of services across all districts by 31 <sup>st</sup> Oct 2014	<b>Awaiting progress update</b>

Financial Status	Other Actions to be taken by the State
Administrative Approval dated: <b>26.09.2012</b>	<ul style="list-style-type: none"> <li>• Expedite the resolution of issues for the application with NIC</li> <li>• Completion of hiring of eDistrict Project Managers in remaining districts</li> </ul>
Funds Available with State: <b>Rs 10.03 Cr</b>	<p style="text-align: center;"><b>Communication /Reminder sent by DeitY</b></p> <ul style="list-style-type: none"> <li>• Letter sent on 28<sup>th</sup> Oct 2014 for completion of milestones and launch of services.</li> <li>• e mail sent on 13<sup>th</sup> Nov 2014 for status updates that was agreed on 10<sup>th</sup> Oct Review Meeting.</li> <li>• Reminder e mail sent on 20<sup>th</sup> Nov 2014 for status update.</li> </ul>
Funds budgeted: <b>Rs 3.67 Cr (already released )</b>	



# Project Status-Tripura

Status	Actions agreed in Review Meeting on 14 <sup>th</sup> Oct 2014	
<ul style="list-style-type: none"> <li>▪ DeGS Formation   <b>Completed (8/8)</b></li> <li>▪ DPM Hiring   <b>In Process (Hiring to be done through NIELIT)</b></li> <li>▪ SPMU Contract   <b>Signed</b></li> <li>▪ Apex Committee Approval   <b>Completed</b></li> <li>▪ Release of SI RFP   <b>Released (for H/w Only)</b></li> <li>▪ SI Selection   <b>NIC is selected as ADA; H/w SI – IL&amp;FS has been selected</b></li> <li>▪ Roll-out of eDistrict Services   <b>8 non-pilot districts</b></li> </ul>	Actions	Status
	District Project Managers hiring through NIELIT to be completed in all districts by 15 <sup>th</sup> Dec 2014	<b><i>Awaiting progress update</i></b>
	H/w SI selection by 31 <sup>st</sup> Oct 2014	SI selected - M/s IL&FS Technologies Ltd
	Launch of 13 services in all districts by 15 <sup>th</sup> Dec 2014	<b><i>Awaiting progress update</i></b>
	Launch of remaining 8 services by 28 <sup>th</sup> Feb 2015	

Financial Status	Communication /Reminder sent by DeitY
<p>Administrative Approval dated: <b>28.03.2012</b></p> <p>Funds Available with State: <b>Rs 2.86 Cr</b></p> <p>Funds budgeted in FY 14-15: <b>Nil</b></p>	<ul style="list-style-type: none"> <li>• Letter sent on 27<sup>th</sup> Oct 2014 for completion of milestones and launch of services.</li> <li>• email sent on 14<sup>th</sup> Nov 2014 for status updates that was agreed on 14<sup>th</sup> Oct Review Meeting.</li> <li>• Reminder email sent on 20<sup>th</sup> Nov 2014 for status update.</li> </ul>

# Project Status-West Bengal

Status	Actions agreed in Review Meeting on 10 <sup>th</sup> Oct 2014	
<ul style="list-style-type: none"> <li>▪ DeGS Formation   <b>Completed (18/18)</b></li> <li>▪ DPM Hiring   <b>In Process (14/16)</b></li> <li>▪ SPMU Contract   <b>Signed</b></li> <li>▪ Apex Committee Approval   <b>Completed</b></li> <li>▪ Release of SI RFP I   <b>Released</b></li> <li>▪ SI Selection   <b>(M/s CMC) Completed</b></li> <li>▪ Roll-out of e-District services Target for FY 14-15   <b>16 non-pilot districts</b></li> </ul>	Actions	Status
	Completion of hiring of remaining edistrict Project Managers by 31 <sup>st</sup> Dec 2014	<b>Awaiting progress update</b> <ul style="list-style-type: none"> <li>• As per email dated 24 Nov 2014, Joining of 14 eDPMs is complete; hiring for 2 eDPMs are in process</li> </ul>
	<b>Phase I:</b> <ul style="list-style-type: none"> <li>• Launch of 17 services in 7-8 Districts by 30<sup>th</sup> Nov 2014</li> <li>• Launch of 17 services in remaining districts by 31<sup>st</sup> Dec 2014</li> </ul>	<b>Awaiting progress update</b> <ul style="list-style-type: none"> <li>• As per email dated 24 Nov 2014, 5 services have been targeted for launch in 21 districts. For the rest of the services discussions are currently going on with Revenue Dept., Education Dept. and WPT&amp;BC.</li> </ul>
<b>Phase II:</b> <ul style="list-style-type: none"> <li>• 19 services in all the districts by 28<sup>th</sup> Feb 2015</li> </ul>		

Financial Status	Communication /Reminder sent by DeitY
Administrative Approval dated: <b>03.04.2013</b>  Funds Available with State: <b>Rs 8.14 Cr</b>  Funds budgeted: <b>Rs 5.56 Cr (Already Released Rs 5.01 in FY 2014-15)</b>	<ul style="list-style-type: none"> <li>• Letter sent on 27<sup>th</sup> Oct 2014 for completion of milestones and launch of services.</li> <li>• e mail sent on 13<sup>th</sup> Nov 2014 for status updates that was agreed on 10<sup>th</sup> Oct Review Meeting.</li> <li>• Reminder e mail sent on 20<sup>th</sup> Nov 2014 for status update.</li> </ul>

**Thank You**

