

भारत सरकार
GOVERNMENT OF INDIA
संचार और सूचना प्रौद्योगिकी मंत्रालय
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग
DEPARTMENT OF ELECTRONICS AND INFORMATION TECHNOLOGY
Website: www.deity.gov.in

संख्या

No.....

3(22)/2011-EG-II

दिनांक


Date.....
8th August 2014

Minutes of Meeting

Subject: Minutes of meeting the eDistrict MMP National Rollout Project Review via Video Conferencing with the States/UTs held on 5th August 2014.

A meeting through video conferencing was held on 5th August 2014 at 2:30 PM in the PMU Conference Room, 4th Floor, Electronics Niketan, New Delhi under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY, to review the progress of the project with the States/UTs.

2. The copy of the Minutes of the Meeting held on 5th August 2014 is enclosed herewith for your information and necessary action
3. The minutes are issued with the approval of the Joint Secretary (eGov).



Pravin Chandekar
Adl. Director

To,

IT Secretaries of

1. Andaman & Nicobar
2. Andhra Pradesh
3. Chandigarh
4. Haryana
5. Lakshadweep
6. Puducherry
7. Tripura
8. Jharkhand
9. Sikkim

3(22)/2012-EG-II
Department of Electronics & Information Technology
eGovernance Group

Dated: 05.08.2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 5th August 2014 via Video Conferencing with the States/UTs

1. A meeting was held on 5th August 2014 to discuss the implementation of eDistrict MMP National Rollout Project with the States/UTs having M/s KPMG and M/s PWC as their SPMU Agency. The meeting was conducted through Video conferencing from 2:30 pm in the PMU Conference Room, 4th Floor, Electronics Niketan, New Delhi under the Chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY. The list of officials who participated in the meeting is placed at Annexure A.
2. Joint Secretary (eGov), DeitY welcomed all participants and discussed the current implementation status of eDistrict MMP. The key decisions and actions to be taken are listed below:

Sl. No.	Key Milestones	Remarks
	Andaman & Nicobar	
	Selection of SPMU	UT team informed that the RFP for selection of SPMU has been floated and the selection process would be completed within 3 months.
	Selection of SI	UT team informed that NIC is willing to undertake the role of ADA only and does not wish to take up the complete SI work. Considering limited availability of local IT vendors, UT team requested DeitY's support in convincing NIC to take up the complete SI scope. DeitY informed that it will communicate with NIC-HQ on this matter.
	eDPM Hiring	UT informed that eDPMs could not be hired, due to lack of funds. In this regard, it was informed that fund will be released before end of August 2014.

	Rollout of Services	The UT also informed that 20 services under the SSDG project which are common with the eDistrict project would be launched by 15 th August 2014.
	Andhra Pradesh & Telangana (Telangana team did not participate in the VC)	
	Hardware Deployment and Vendor Payment Issues	Andhra Pradesh informed that all the hardware related to the eDistrict project have been deployed across all the districts of the erstwhile State before its bifurcation. Therefore funds are needed by the State to make payments to the vendors.
	Release of Funds	DeitY informed that fund release for both the States has been put up for approval. Once approved, funds will be released to both States. DeitY further informed that both States - Andhra Pradesh and Telangana, should submit revised DPRs for their respective states to DeitY for EC's Approval. The DPRs should be in compliance to the eDistrict National Rollout Guidelines issued by DeitY.
	Chandigarh	
	SI Selection	UT informed that NIC + NICS I has been selected as the SI for eDistrict rollout in the UT. Since NIC would not take up data digitization work, UT has decided to release a separate RFP for selection of data digitization vendors.
	Services Roll Out Plan	The UT informed that 25 services will be launched by January 2015 and 30 services will be launched by June 2015.

	Release of Funds	<p>DeitY informed the UT that this year Rs 1.20 Crore is being released as part of 2nd instalment (20% of total outlay) funds from the current year provision of Rs 1.71 Cr and balance (part of 3rd instalment) would be released after submission of UC and meeting all conditions as per the Administrative approval.</p> <p>In this regard, UT conveyed that it would barely be enough to meet the 40% advance to release to NIC (Rs 1.18 Crore). Further there were pending payments to be made to the SPMU which would be hampered.</p> <p>DeitY suggested that the advance to NIC may be released depending on the scope of the activities to be initiated soon and the ones related to O&M support can be released later. This will enable the UT to release payments to SPMU.</p> <p>UT requested DeitY's intervention to address advance payment to NIC so that payments to other parties are not curtailed.</p>
	Haryana	
	SI RFP & Selection of SI	<p>The State team informed that it had its own in-house Internal SI team who would be involved in the implementation of the eDistrict project. The team has already developed 8 services in-house and that is being currently rolled out in one district - Panchkula.</p>
	Services Roll Out Plan	<p>The State informed that it plans to rollout 20 services by December 2014. This timeline may be impacted due to upcoming Assembly elections in the State and lower up-take of the services at the districts.</p>

	Release of Funds	<p>The State informed that due to lack of funds, it is not able to develop more e services.</p> <p>Deity informed that the Rs 9.63 crore has been released to the State and that the department should ensure that the funds are transferred to SDA from the State treasury. All relevant copies of the sanction orders and administrative approvals would be provided to the State related to the release of funds.</p>
		<p>SPMU Central team highlighted that delays in the project implementation is impacting their timelines and may lead to extended duration of their engagement with the State. This may lead to financial impact for the SPMU Agency.</p> <p>DeitY conveyed that this issue may be taken up for discussions separately.</p>
	Lakshadweep	
	Formation of DeGS and Deployment of eDPM	<p>UT team informed that DeGS would be formed by 15th Sept 2014. Once DeGS is formed, the eDPM from the SDA would be deployed.</p>
	SI RFP & Selection of SI	<p>DeitY informed the UT and SPMU to share the SI RFP with DeitY for review as it scope include both eDistrict and SSDG. RFP is expected to be released by 15th Sep 2014.</p>
	Delivery of Services	<p>DeitY suggested that the UT must finalize the service list and have it approved by the Apex Committee at the earliest.</p> <p>SPMU highlighted that in their RFP, UT had specified around 200 services in their scope. With the list of services being revised and the count of services being lower than 200, the scope of SPMU needs to be accordingly modified. DeitY suggested that the SPMU and UT should mutually agree upon the revised scope.</p>

Puducherry	
SI Selection	<p>UT informed that the SI RFP has been retendered and the SI selection process is in progress. SI would be selected by 30th Sep 2014. The delay was caused by the receipt of a single bid and re-tender of the RFP.</p> <p>Further the RFP for Hardware procurement is scheduled to be released in September 2014.</p>
Services Roll Out Plan	The UT informed that the rollout of 20 services in all districts is expected to be completed by March 2015.
Fund Releases & UC Submission	<p>The UT requested the release of the third instalment due as the funds would be required for rollout of services.</p> <p>DeitY informed that the UT should submit supporting documents for complying with the criteria for release of 3rd installment funds.</p>
Tripura	
eDPM Hiring	The State informed that the eDPM will be hired through NIELIT and MOU with them will be signed in a week's time - may be by 15th Aug 2014.
SI Selection	<p>State informed that MOU with NIC for ADA services has been signed and ServicePlus application will be rolled out.</p> <p>RFP for Hardware has been released and financial bid evaluation is in progress. It is expected that the SI Selection will be finalized by end of Aug 2014.</p>
Launch of Services	The State informed that 13 Services will be launched by December 2014 and the remaining 8 services will be launched March 2015. This will be done across all districts.

Jharkhand (M/s PwC)	
Hiring of eDPMs	<p>State informed that fresh advertisement with relaxed experience requirements would be published for 5 districts allocated to ST candidates. In earlier round, no candidates were found eligible; therefore the state has decided to relax the eligibility norms in these districts on experience levels.</p> <p>DeitY advised the state to use the merit waiting list candidates to meet the requirement if possible.</p>
SI RFP & Selection of SI	<p>State informed that NIC would be ADA and ServicePlus application will be rolled out. MOU with NIC will be signed by 20th Aug. It is currently put up for approval to Secretary IT.</p> <p>DeitY emphasized that the State should ensure compliance to the architecture specified in the Integrated Framework guidelines issued by DeitY.</p> <p>For district level hardware, network connectivity, site preparation a separate Rate Contract RFP is being prepared by the SPMU team. This RFP would be submitted to the State in next 10 days and after necessary approvals, the RFP would be released. Expected that the RFP would be released in one month's time.</p>
Fund re-appropriation Issues	<p>State conveyed that quotations received from NIC for hiring support engineers are on the higher side with respect to budget provisioned, so state would re-appropriate certain funds within the project to meet the expenses.</p> <p>DeitY informed that the State may take action as per the Implementation Guidelines issued by DeitY and take necessary approvals from the State Apex Committee.</p>

Sikkim (M/s PwC)	
SI Selection	<p>State informed that MOU has been signed with NIC for ADA services. Vendors for Data Digitization have also been identified through tendering process. RFP for H/w procurement is finalized and would be released after data digitization process and also funds are awaited from DeitY.</p> <p>DeitY highlighted that the H/w RFP should be released at the earliest and should not be dependent on data digitization.</p> <p>DeitY informed that 3rd installment funds requested by the State is being processed and expected to be released by end of Aug 2014.</p>
Launch of Services	<p>State conveyed that 28 services have been finalized by the State Apex Committee out of which 6 - 7 services related to issuance of various certificates is expected to be launched by December 2014.</p>
SDC Constraints	<p>Space</p> <p>The SPMU representative for the State informed that there is lack of space in SDC to host the eDistrict IT infrastructure. State informed that this is being internally discussed and issue is being addressed.</p> <p>DeitY informed that since application is developed by NIC, the State may use the NIC Data Centre located at Delhi as an interim arrangement until the data centre space constraint is resolved at the state level.</p>

3. During the meeting, following key aspects were emphasized:

- a. Leveraging the Mobile & Payment Gateway platforms of DeitY which are available to all States / UTs. These platforms offer the citizen various payment channels

- b. Ensuring compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY.
 - c. Submission of UCs by the State and also convey the fund requirements for this FY to DeitY.
4. The meeting ended with a vote of thanks to the Chair.

ANNEXURE A

List of Attendees:

- | | |
|-------------------------------|----------------------------------|
| 1. Dr. Rajendra Kumar | Joint Secretary (eGov), DeitY |
| 2. Sh. Pravin Chandekar | Additional Director(eGov), DeitY |
| 3. Sh. Vishwadeep Shrivastava | Senior Consultant, NeGD |
| 4. Sh. Sethuraman G | eDistrict NPMU |
| 5. Sh. Raghunath Krishnagiri | eDistrict NPMU |
| 6. Sh. Murad Butt | eDistrict NPMU |
| 7. Sh. Pravin Gupta | eDistrict NPMU |
| 8. Sh. Manish Chadha | M/s KPMG SPMU Central Team |
| 9. Sh. Manoj Modi | M/s KPMG SPMU Central Team |
| 10. Sh. Amulya Patnaik | M/s PWC SPMU Central Team |

State/ UT eDistrict teams through Video Conference

1. Andaman & Nicobar
2. Andhra Pradesh
3. Chandigarh
4. Haryana
5. Lakshadweep
6. Puducherry
7. Tripura
8. Jharkhand
9. Sikkim

