

Guidelines for submitting Applications for Grant of Extension in date of implementation of the Electronics and Information Technology Goods (Requirements for Compulsory Registration) Order, 2012.

1. The Electronics and Information Technology Goods (Requirements for Compulsory Registration) Order, 2012, notified on the 3rd of October, 2012 was to come into effect from the 3rd of April, 2013. However, the Notification for Extension to the said Order, issued on the 20th of March, 2013, extended the date of implementation of the Order to the 3rd of July.
2. The Extension Notification also provides for an additional extension of 3 months from the 3rd of July, 2013 to the 3rd of October, 2013, subject to payment of Fee chargeable to each applicant based on the “Stage of Compliance” criteria.
3. The approved process for implementing the Extension Notification is as follows:
 - a. Each Applicant Manufacturing unit may apply for a desired extension period in months, for of a maximum of three months, applicable from the 3rd of July, 2013 to the 3rd of October, 2013.
 - b. Overseas Manufacturing units applying through their Indian Representatives must submit letters of authorization duly signed by the Manufacturing Unit Head/ CEO.
 - c. To be eligible for consideration for grant of extension, the applicant must submit an evidence by virtue of a test report issued under the IECEE-CB Scheme/ by an ILAC or APLAC accredited lab that the goods for which extension is being sought have been tested to some equivalent National / International Safety Standards.
 - d. Applicant shall file an application in the specified Form together with the supporting documents. Copies of the supporting documents must be submitted with the application.
 - e. Application should be made to the designated “Nodal Officer, ESDM (Standards)-CR Extension” only.
 - f. The Nodal Officer would assign a Scrutinizing Officer for verification of the calculation of the applicable fee together with scrutiny of the documentary evidence submitted by the applicant. Incomplete applications can be rejected at the sole discretion of the Nodal Officer.
 - g. Applicable “Category” product-wise to be specified in Form is decided by the “Stage of compliance” as follows:
 - i. Category 1 applies to cases where application for registration is made with the BIS but registration is awaited.
 - ii. Category 2 is applies where sample for test is submitted to a BIS recognized labs but Test Report is not issued
 - iii. Category 3 is applicable where no sample is submitted for testing with any with BIS recognized labs

- h. Scrutinizing Officer shall verify details of the requisite documents submitted product-wise to seek extension.
- i. Scrutinizing Officer shall also validate the fee in Application for which a Demand Draft drawn in favor of "Pay & Accounts Officer, DeitY" would need to be submitted by the applicant. A copy of the Application Form so endorsed by the scrutinizing officer shall be provided to the applicant.
- j. The Demand Drafts as per the validated fee would need to be deposited by the applicant to the Pay & Accounts Officer, DeitY, and a copy of the receipt should be submitted with the designated Scrutinizing Officer.
- k. Copies of all documents submitted as evidences with application must be duly attested by the applicant.
- l. The Nodal Officer shall grant extension to the applicant as per the Approved format of "Extension Order" to the applicant, on recommendations of the scrutinizing officer.