

No. 3(42)/2014-EG-II (Part-II)
Govt. of India
Ministry of Electronics & Information Technology
(e-Governance Group)

Electronics Niketan,
6 CGO Complex, Lodhi Road,
New Delhi – 110003
Date: 2nd February 2017

OFFICE ORDER

Subject: Functions of Digital Locker Authority

- Ref. (i)** Digital Locker Rules, 2016, made vide G.S.R. 711(E), dated 21st July 2016
(ii) Constitution of the Digital Locker Authority, dated 4th October 2016
(iii) Appointment of Controller of Digital Locker Authority, dated 21st October 2016

In exercise of the power conferred by sub-rule (2) of rule 3 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016, made vide G.S.R. 711(E), dated 21st July 2016, and as per the allocation of business rules related to administration of the Information Technology Act, 2000 (21 of 2000), Ministry of Electronics & Information Technology (MeitY) is pleased to state that the Controller of Digital Locker Authority shall discharge following functions, namely:-

- (i)** Call for applications from the Digital Locker Service Providers and grant them licences subject to the eligibility criteria and other requirements identified by the Digital Locker Authority;
- (ii)** Call for applications from the Repository Service Providers and empanel them subject to the eligibility criteria and other requirements identified by the Digital Locker Authority;
- (iii)** Specify terms and conditions for renewal, surrender, suspension and revocation of licenses given to Digital Locker Service Providers or empanelment of Repository Service Providers and carry out the same;
- (iv)** Maintain a Digital Locker Directory to provide:-
 - a. registration facility for issuers, requesters, locker providers, and repository providers;
 - b. issuer (name, ID, registration date, contact details), Requester ID (name, ID, registration date, contact details), and repositories (name, ID, registration date, contact details);
 - c. standards, application forms, and other particulars;
 - d. electronic workflow to request, approve, and publish new ID for new issuers and repositories, as the case may be; and
 - e. any other information as prescribed by the Government.



