

**Application for seeking exemption from the provisions of  
“Electronics and Information Technology Goods (Requirement for  
Compulsory Registration) Order, 2021”**

- 1 Name of the Applicant :
- 2 Address :
- 3 Details of Products sought exemption (With Quantity) : \*Make/Model No.
- 4 Duration of Exemption (In Months) :
- 5 Whether New or Used or Refurbished/Repaired :
- 6 Whether Imported/ Domestically Manufactured? :
- 7 Details of Manufacturer :
- 8 Safety Standard Applicable : \*International standard
- 9 Justification for import
  - (a) Whether imported for export purpose : Yes<sup>#Annex-2</sup>/No
  - (b) Whether imported for personal use : Yes<sup>#Annex-3</sup>/No
  - (c) Whether imported for use in explosive atmosphere e.g., mining, petrol pumps etc. : Yes<sup>#Annex-4</sup>/No
  - (d) Whether imported for use by State Government /Central Government Agencies : Yes<sup>#Annex-5</sup>/No
  - (e) Whether imported for use in manufacturing as : Yes<sup>#Annex-6</sup>/No

integrated part of the end product not notified under CRO. Whether registered for the end product?

(f) Any other reason :

**Enclosed:**

As per the requirement of the application and declaration.

(Signature and Seal of Authorized Person)

**Note:**

- Application and declaration shall be submitted on the letter head of the company only except for personal use applications.
- Applicant has to provide response to the Generic Queries<sup>#Annex-7</sup> with documentary evidence (wherever required).
- List of documents required is not exhaustive. MeitY may seek additional information at any point of time and seek additional declaration, if required.
- Application and other documents to be submitted at [enquiry.cro@meity.gov.in](mailto:enquiry.cro@meity.gov.in)

**For Domestic Manufacturers**

Documents to be Submitted:

- 1) Make, Model of goods to be manufactured.
- 2) Whether applied for BIS Registration? If yes, provide details else give reasons.
- 3) Justification for seeking exemption.

Declaration:

- 1) I/We shall abide to other regulations as applicable on the product.
- 2) I/We shall seek the registration from BIS in near future and shall share the registration details with MeitY once applied for/granted.

**Import for Export Purpose**

Documents to be Submitted:

- 1) Name of the product to be imported.
- 2) Make, Model No. of the product to be imported.
- 3) Details of the port of landing of the imported goods.
- 4) The export product with which the imported item would be re-exported
- 5) Justification for Import.
- 6) If exemption has been granted earlier, furnish declaration indicating that the conditions stipulated in the earlier exemption letter has been complied. Also provide the utilization certificate for consumption of imported goods.

Declaration:

- 1) I/We shall abide to other regulations as applicable, as notified time to time.
- 2) I/We <(Name of Party)> hereby declare that I/We are importing aforementioned product(s) for use in product meant for export only and shall not be sold in India.
- 3) I/We shall be keeping record of import (and export) of aforementioned product(s) at our end. All unused quantity shall be re-exported back to the supplier at the end of exemption period.
- 4) I/We shall submit the report of import (and export) to MeitY at the end of the exemption period for the total quantity imported (and exported) for verification. Also, shall provide the same to MeitY at any point of time as and when asked for verification.
- 5) "(Name)", being our contract manufacturing partner, will also be the "Importer on Record" for the components including these products (Name product for which exemption sought) and "Exporter on Record" for the export product (Name).

**Import for Personal Use**

Documents to be Submitted:

- 1) Name of the product to be imported.
- 2) Make, Model No. of the product to be imported.
- 3) Details of the port of landing of the imported goods.
- 4) Whether the product is New or Used or Refurbished/Repaired.
- 5) Justification for Import.

Declaration:

- 1) I/We shall abide to other regulations as applicable on the product.
- 2) I/We shall use the <product (Specify)> for personal consumption only and shall not store for sale, sell and distribute otherwise.

**Import for use in Explosive Atmosphere e.g. Mining, Petrol Pump etc.**

Documents to be Submitted:

- 1) Name of the product to be imported.
- 2) Make, Model No. of the product to be imported.
- 3) Details of the port of landing of the imported goods.
- 4) ATEX certificate and invoices from end users.
- 5) Justification for Import.

Declaration:

- 1) I/We shall abide to other regulations as applicable on the product.
- 2) I/We shall submit the report of import to MeitY at the end of the exemption period for the total quantity imported for verification. Also, shall provide the same to MeitY at any point of time as and when asked for verification.
- 3) I/We shall use the <product (Specify)> for <(Purpose)> only and shall not store for sale, sell and distribute otherwise.

**Import for State Government/Central Government Agency's Use**

Documents to be Submitted:

- 1) Name of the product to be imported.
- 2) Make, Model No. of the product to be imported.
- 3) Details of the port of landing of the imported goods.
- 4) Name of the Government Agency concerned.
- 5) Name of the Project.
- 6) Justification for Import
- 7) Specific letter from the concerned Government Agency requesting for exemption for such import.

Declaration:

- 1) I/We shall abide to other regulations as applicable on the product.
- 2) I/We declare that the sole purpose of import is for <Government Agency and Project (Specify)> and the products imported shall not be used anywhere else.

**Import for Manufacturing Non-notified Goods e.g. Medical equipment**

Documents to be Submitted:

- 1) Name of the product to be imported.
- 2) Make, Model No. of the product to be imported.
- 3) Details of the port of landing of the imported goods.
- 4) Complete details of host product where the import products would be used.
- 5) Justification for Import.
- 6) If exemption granted earlier, furnish declaration indicating that the conditions stipulated in the earlier exemption letter has been complied and provide utilization certificate.

Declaration:

- 1) I/We shall abide to other regulations as applicable, as notified time to time.
- 2) I/We declare that <products (Specify)> are used with <host product (Specify the details of host product)> and cannot be used as elsewhere.
- 3) I/We shall use the <product (Specify)> for <host product (Specify the details of host product)> only and shall not store for sale, sell and distribute otherwise.
- 4) I/We shall be keeping record of import (and export) of aforementioned product(s) at our end. All unused quantity shall be re-exported back to the supplier at the end of exemption period.

Additional Annexures: (Separate lists):

- **Annexure – I:** End of Life (EoL) Products
- **Annexure – II:** Additional Timeline to Comply with CRO
- **Annexure-III:** Items which are unable to Comply with CRO



**Generic Queries**

- 1) Since when has the party been importing the "specific models or products"?
- 2) Was any exemption sought in the past for the same product mentioned in the application? (If any; attach a copy of the issued letter).
- 3) Will there be recurring demand for exemption in the future as well? If the demand will be recurring, how much time will be required for registration under CRO? (Detailed justification is required on Company Letterhead)
- 4) Are there any other importers/users of the same product in India?
- 5) Does the device conform to Indian regulations or not?
- 6) Whether the goods being imported comply with international safety standards? (Provide documents)
- 7) Is the exemption sought due to issue of delay in seeking registration or cost involved in the registration?
- 8) If an exemption has been granted earlier, the status of the fulfillment of conditions stipulated in the earlier exemption and the utilization of the exemption letter.
- 9) Documentary evidence if the exemption is sought for:
  - a) Specific reason for use of limited number.
  - b) Strategic use
  - c) Central/state government use (Recommendation letter from Govt required)
  - d) End-of-life equipment