

Digital India Corporation

A section 8 company under Ministry of Electronics and IT

Electronics Niketan Annexe, Ministry of Electronics & IT | 6, CGO Complex | Lodhi Road, New Delhi:
110003, Phone No. : +91-11-24360-199

RECRUITMENT

Digital India Corporation requires One Sr. Developer (PHP), One Web Designer and One Data Entry Operator purely on contract basis on consolidated salary to work at its office at New Delhi.

For more details, Application form etc.

visit

www.dic.gov.in

Last date for receipt of application: 20th October, 2020

Sr. GM (Admin./ HR)

Digital India Corporation

Office address: Electronic Niketan Annexe, Ministry of Electronics and Information Technology, 6 CGO Complex, Lodhi Road, New Delhi – 110003, Tel.: +91 (11)-24360199

Web Advertisement

7th October, 2020

Digital India Corporation is a not for profit Company set up by **Ministry of Electronics and Information Technology (MeitY), Govt. of India**, under Section 8 of Companies Act 2013.

DIC is currently inviting applications for the following positions purely on Contract/ Consolidated basis:

Name of the Post	No. of Vacancies	Experience Required	Salary Per Month (All Inclusive)
Sr. Developer (PHP)	01	B.E. / B.Tech. / MSc. (CS/IT) / MCA with 4 years of post-qualification experience in Web Application Development.	Commensurate Qualification & Experience
Web Designer	01	Bachelor Degree with minimum 4 years of post-qualification experiences in Web & UI Design	Commensurate Qualification & Experience
Data Entry Operator	01	Senior Secondary (10+2) with minimum 2 years of post-qualification experience in data entry or Bachelor Degree.	Commensurate Qualification & Experience

All positions are purely on contract appointment basis and on consolidated salaries.

The **place of postings** shall be in New Delhi.

Interested Candidates can submit their Resume by email at r.dhawan@meity.gov.in before 20th October 2020.

LAST DATE FOR RECEIPT OF APPLICATIONS: 20th October 2020

**Sr. GM (Admin. /HR)
Digital India Corporation**

Detail of the Post – Sr. Developer (PHP)

Job Title:	Sr. Developer (PHP)	Job Category:	Contract Basis - Consolidated
Project:	Development & Implementation of Content Management System for Ministry of Ayush	Travel Required:	Yes
Location:	Delhi	Position Type:	Full Time
Level / Salary Range (in Rs.):	Commensurate Qualification & Experience	No of Post	1

Job Description

Role and Responsibilities

1. Contribute in all phases of the development lifecycle for Development
2. Produce detailed specifications of system
3. Troubleshoot, test and maintain the core product software and databases to ensure strong optimization and functionality
4. Develop design models based on requirement documents.
5. Support the development of business and requirements artifacts that effectively model the customer's requirements.
6. Participate in requirements and design reviews.
7. Support system and customer acceptance testing.
8. Participate in group improvement activities and initiatives to improve quality.
9. Proficiently applies appropriate methodologies to design, code, test, implement and maintain systems.
10. Prepare, write, review and maintain effective system documentation

Qualifications and Experiences

B.E. / B.Tech. / MSc. (CS/IT) / MCA with 4 years of post-qualification experience in Web Application Development.

Required Skill Set – Working Experience in the following:

1. PHP using MVC (Yii, Laravel frame work)
2. Open source like Drupal, Wikis, Joomla
3. Web technologies including HTML, CSS, JavaScript, AJAX, JQuery etc
4. Relational databases, version control tools and of developing web services using REST and SOAP architecture

Desirable Skill Set

1. Experience in common third-party APIs (Google, Facebook, SMS gateway integration, payment gateway integration etc.)
2. Understanding / Experience on Knowledge Management System
3. Object Oriented Programming with the understanding of an MVC framework architecture and experience in development using MVC framework
4. Passion for best design and coding practices and a desire to develop new ideas
5. Experience for working on software tools SQL Workbench, LAMP, SVN, Web and database security
6. Understanding and experience in technical documentation, QA processes, source control, maintenance and deployments
7. Experience of working on project related to Ayush / Health domain

Detail of the Post – Web Designer

Job Title:	Web Designer	Job Category:	Contract Basis - Consolidated
Project:	Development & Implementation of Content Management System for Ministry of Ayush	Travel Required:	Yes
Location:	Delhi	Position Type:	Full Time
Level / Salary Range (in Rs.):	Commensurate Qualification & Experience	No of Post	1

Job Description

Role and Responsibilities

1. Creative knowledge in Designing
2. Should be young self-motivated with a prior experience in Web Designing
3. Must be an excellent and creative team-player with strong time-management
4. Contribute to different projects, either independently or with your team
5. Good communication and must be disciplined person
6. To share information, ideas and best practice with other team members
7. Develop new user-facing features and/or changes in existing functionality to make it better.
8. Translation of UI/UX wireframes to visual elements
9. Converting Photoshop design layouts to HTML / CSS designs
10. Creation of responsive layouts and cross-browser troubleshooting.
11. Optimizing web assets for optimal speed and performance.
12. Testing a website before it goes live to identify issues.
13. Designing and deciding on the visual layout of a website.
14. Changing the code, software or graphics of existing websites.
15. Creating eye-catching and functional digital design concepts across various platforms

Qualifications and Experiences

Bachelor Degree with minimum 4 years of post-qualification experiences in Web & UI Design.

Required Skill Set

1. Working knowledge of HTML5 / CSS3, JavaScript
2. Knowledge of Responsive HTML with bootstraps, and less CSS.
3. Having knowledge of Angular5 and above.
4. Having basic knowledge of Vue.JS and JQuery framework
5. Knowledge of UI frameworks such as Bootstrap, Material

Desirable Skill Set

1. Sketching, Wire framing, Prototyping, Site Maps, Information Architecture, Color Theory, Collaboration, Autonomy

Detail of the Post – Data Entry Operator

Job Title:	Data Entry Operator	Job Category:	Contract Basis - Consolidated
Project:	Development & Implementation of Content Management System for Ministry of Ayush	Travel Required:	Yes
Location:	Delhi	Position Type:	Full Time
Level / Salary Range (in Rs.):	Commensurate Qualification & Experience	No of Post	1

Job Description

Role and Responsibilities

1. Insert data by inputting text based and numerical information from source documents within time limits
2. Scan documents and print files, when needed
3. Respond to queries for information and access relevant files
4. Compile, verify accuracy and sort information according to priorities.
5. Review data for deficiencies or errors, correct any incompatibilities if possible and check output
6. Search and obtain further information for incomplete documents
7. Generate reports, store completed work in designated locations and perform backup operations

Qualifications and Experiences

Senior Secondary (10+2) with minimum 2 years of post-qualification experience in data entry or Bachelor Degree.

Required Skill Set

1. Should be very good with MS Word, Excel and PowerPoint Presentation.
2. Some experience with the use of basic office equipment like scanner and printer.
3. Typing in English & Hindi
4. Should have a good typing speed at the same time maintaining accuracy.
5. Must also have good documents' management skills

Desirable Skill Set

Experience of Content Management would be an added advantage.