

Advt. No. N-21/176/2025-NeGD

National e-Governance Division

Digital India Corporation

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Website: www.negd.gov.in / www.dic.gov.in

Web Advertisement

09.09.2026

The National e-Governance Division (NeGD) is an independent business division under the Digital India Corporation, Ministry of Electronics and Information Technology. NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of e-Governance projects and initiatives undertaken by various Ministries/ Departments, both at the Central and State levels.

NeGD has been spearheading several innovative initiatives under the aegis of the Digital India Programme. Those have been developed keeping the vision areas of Digital India at the core- providing digital infrastructure as a core utility to every citizen, governance and services on demand and in particular, digital empowerment of the citizens of our country; some of these initiatives include DigiLocker, UMANG, OpenForge Platform, API Setu, National Academic Depository, Learning Management System.

It has myriad roles and responsibilities from supporting Central Line Ministries and State Government Departments on e-Governance projects, reviewing State Action Plans, offering support in technology management, strategy formulation & implementation of Emerging Technologies viz. AI, Blockchain, GIS etc., to facilitating digital diplomacy with focus on Indian startups and products.

NeGD has been a leader in implementation and execution of a gamut of pilot/ infrastructure/ technical/ special projects and support components to framing core policies, project appraisals, R&D, and guiding /conducting assessments, undertaking activities for building capacities of both Government officials and other stakeholders, and creating mass awareness about schemes and services under the Digital India Programme.

NeGD is currently inviting applications for the following positions purely on Contract basis initially for a period of 3 years which is further extendable as per the requirement of the project.

Positions	Vacancy
Data Analyst	2

The details can be downloaded from the official website of NeGD, DIC and MeitY viz. www.negd.gov.in, www.dic.gov.in & www.meity.gov.in.

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>

Last date for submission of application: 15.09.2026

About National e-Governance Division (NeGD)

The National e-Governance Division has been set up by the Ministry of Electronics & Information Technology as an Independent Business Division under the Digital India Corporation {erstwhile Media Lab Asia}. Since 2009, NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of the e-Governance Projects; providing technical and advisory support to Ministries/ Departments, both at Central and State levels along with other Government organizations. NeGD's major operational areas include programme management, project development, technology management, capacity building, awareness and communications-related activities under the flagship Digital India Programme. NeGD has developed and is managing several National Public Digital Platforms such as DigiLocker, UMANG, Rapid Assessment System, OpenForge, API Setu, Poshan Tracker, Academic Bank of Credits, National Academic Depositories, National AI Portal, MyScheme, India Stack Global, Meri Pehchaan, etc.

The roles and responsibilities of NeGD are as follows:

1. Providing strategic direction in terms of framing policies and implementation strategy for the Digital India Programme in different domains of e-Governance
2. Proactive support to Central and State Governments for Mission Mode Projects and other e-Governance projects
3. Acting as a facilitator and catalyst for the implementation of the Digital India Program by various Ministries and State Governments
4. Providing technical assistance to Central Ministries/ State Line Departments in their e-Governance projects either directly or in collaboration with professional consultants
5. Undertaking technical appraisal of e-Governance projects for examining issues like overall technology, architecture, framework standards, security policy, service delivery mechanism, sharing of common infrastructure, etc
6. Developing generic / model Expression of Interest, Request for Proposal, Standard Contracts, PPP Models and other related documents for various stages and requirements of projects for use by the States
7. Ensuring effective citizen engagement and communication with all stakeholders using offline and Social Media channels
8. Impact assessment of e-governance projects of all States / UTs
9. Recruitment, deployment and HR management of specialised resources in the State e-Governance Mission Teams in all States and UTs
10. Enhancing governance through knowledge and capacity building

More details can be seen at <https://negd.gov.in/>.

About Digital India Corporation (DIC)

The Digital India Corporation (formerly Media Lab Asia) has been set up by the Ministry of Electronics and Information Technology (MeitY), Government of India, to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. Digital India Corporation plays the role of a leader in promoting e-Governance by taking forward the projects and activities of the Digital India Programme, to facilitate its stakeholders to realise its goals. It also provides strategic support to Ministries & Departments, both at the Central and State level for carrying forward the mission of the Digital India Programme by way of Capacity Building for e-Governance projects, promoting best practices, encouraging Public-Private Partnerships (PPP), nurturing innovation and technology in various domains.

Digital India Corporation has several Independent Business Divisions under it and these include NeGD, MyGov, Bhashini, ISM, IndiaAI and MSH.

Digital India Corporation entails following responsibilities:

1. To provide leadership and support to the Government of India through MeitY; to steer and anchor the Digital India Programme along with related policy and implementation initiatives.
2. To support MeitY about policy and implementation-related issues concerning various ongoing programmes & schemes in the ICT domain as well as new initiatives undertaken as part of the Digital India Programme.
3. To support Ministries/Departments, both at Centre and States, as well as other stakeholders in crafting e-Governance strategies, to further promote Accountability, Efficiency, Efficacy and Transparency.
4. To source talent and resources both from the market as well as within Government in the ICT domain to Ministries/ Departments on a chargeable basis under Central & State Government; a talent pool of technically skilled manpower for hardware, software, networks, cyber security and laws, standards, quality and testing, etc
5. To promote innovation and evolve models for the empowerment of citizens and also to promote participatory governance and citizen engagement across the government through various platforms including social media.
6. Each IBD under DIC has specific roles and responsibilities and operates independently for its operations under the umbrella company of DIC.

More details can be seen at <https://dic.gov.in/>

1. Job Title / Designation: Data Analyst

No. of Vacancies: 2

Location: New Delhi / Noida

Education: Bachelor's or Master's in Computer Science, Statistics, Information Technology, or a related field

Experience: 5+ years (including experience on government, public-sector, or e-governance data/analytics projects mandatory)

Job Summary

We are seeking an experienced Data Analyst with a strong background in government or public-sector data projects to build and maintain dashboards that turn continuously growing citizen feedback data — submitted through government platforms across India — into clear, reliable insights that support policy decisions and service improvement.

Roles and Responsibilities

- Design, build, and maintain interactive Power BI/Tableau dashboards and reports to visualize citizen feedback trends, sentiment, and key performance metrics
- Connect Power BI (and other BI tools) to SQL databases (SQL Server/MySQL/PostgreSQL/Oracle) to ensure dashboards reflect near real-time citizen feedback data
- Write and optimize complex SQL queries (joins, aggregations, window functions) to extract and analyze large volumes of citizen feedback data
- Set up automated data refresh schedules so dashboards stay current as new feedback is continuously submitted
- Monitor incoming feedback data for quality issues — duplicates, missing values, inconsistent or multi-lingual text — before it feeds into dashboards
- Develop KPIs, scorecards, and drill-down reports to help government stakeholders track citizen satisfaction and service performance across departments/regions
- Perform exploratory data analysis to surface patterns, trends, and anomalies (e.g., recurring complaints, regional hotspots, sentiment shifts)
- Collaborate with data engineers to ensure underlying SQL data models support accurate and efficient reporting
- Translate government/business requirements into effective dashboard designs and visualizations
- Ensure dashboards and reports comply with data privacy and security norms (e.g., DPDP Act 2023), given the sensitivity of citizen data
- Present analytical findings and dashboard walkthroughs to non-technical government stakeholders in a clear, actionable way
- Maintain documentation for dashboard logic, data sources, DAX measures, and report definitions
- Support ad hoc data requests and analysis from government departments/committees

Required Skills

- Strong hands-on expertise in Power BI and Tableau — dashboard/report building, DAX, Power Query, data modeling (mandatory)
- Solid understanding of data visualization best practices and dashboard UX
- Strong SQL proficiency — complex queries, joins, aggregations, window functions, stored procedures
- Experience with at least one RDBMS: MS SQL Server, MySQL, PostgreSQL, or Oracle
- Experience connecting BI tools to live/continuously updating data sources with scheduled refresh configuration
- Working knowledge of Microsoft Azure (Azure SQL Database, Azure Data Factory, Azure Synapse Analytics)

- Prior hands-on experience on government, public-sector, or e-governance data/analytics projects (mandatory)
- Working knowledge of data security, privacy, and compliance practices for PII/citizen data
- Proficiency in Excel (pivot tables, formulas, Power Pivot)
- Understanding of basic statistical concepts (trends, correlation)
- Experience with AI-assisted tools (e.g., Claude, GitHub Copilot) for analysis/development workflows

Preferred / Good-to-Have Skills

- Experience with Qlik or other open-source BI tools
- Exposure to text/sentiment analytics on multi-lingual free-text feedback (Indian regional languages)
- Basic to intermediate Python or R scripting for data cleaning and analysis
- Experience with NIC (National Informatics Centre), state e-governance societies, or similar government IT bodies
- Familiarity with data preparation tools (Power Query, SSIS, Azure Data Factory)
- Understanding of REST APIs for pulling data from citizen-facing feedback portals/apps
- Power BI/Azure certifications (e.g., PL-300, DP-500)
- Understanding of government procurement/empanelment processes (e.g., GeM, STQC certification)
- Experience with survey or citizen engagement platforms

General Conditions applicable to all applicants covered under this advertisement

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. **The maximum age limit shall be 45 years on the closing date of receipt of application.**
3. NeGD reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
4. The positions are purely temporary in nature for the project of NeGD/DIC and the appointees shall not derive any right or claim for permanent appointment at NeGD/DIC or on any vacancies existing or that shall be advertised for recruitment by NeGD in future.
5. NeGD reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
6. The designation of the selected candidates shall be mapped as per the existing designation policy of NeGD.
7. In case of a query, the following officer may be contacted:

HR Team

National e-Governance Division,

4th Floor, Electronics Niketan,

6 CGO, Complex Lodhi Road,

New Delhi – 110003

Email: Negdhr@digitalindia.gov.in