

**ADVERTISEMENT FOR FILLING UP THE POST OF DIRECTOR GENERAL,  
Software Technology Parks of India (STPI)**

Ministry of Electronics and Information Technology, MeitY invites applications from eligible candidates for filling up the post of Director General, STPI.

Software Technology Parks of India (STPI) is a premier S&T organization under Ministry of Electronics and Information Technology (MeitY) engaged in promoting IT/ITES Industry, innovation, R&D, start-ups, product/IP creation in the field of emerging technologies like IoT, Blockchain, Artificial Intelligence (AI), Machine Learning (ML), Computer Vision, Robotics, Robotics Process Automation (RPA), Augmented & Virtual Reality, Animation & Visual effect, Data Science & Analytics for various domains like Gaming, FinTech, Agritech, MedTech, Autonomous Connected Electric & Shared(ACES) Mobility, ESDM, Cyber Security, Industry 4.0, Drone, Efficiency Augmentation, etc.

The Director General is the Chief Executive Officer of the Society and has Administrative and Financial Powers to implement the decisions of Governing Council and Executive Committee of Directors (ECoD), evolve strategies and plans for proper management of the Society. The post of Director General, Software Technology Parks of India (STPI), carries the pay scale of Level-15 in the Pay Matrix (Rs. 1,82,200 – Rs.2,24,100/-) and is proposed to be filled by Direct Recruitment / Deputation (including short-term contract) mode. The tenure of the post is for a maximum of 05 years or till attaining the age of superannuation, whichever is earlier.

**Eligibility Criteria: -**

**A. For Direct Recruits**

**I. Educational Qualifications:**

**(a) Essential Qualification:**

- i. Bachelor degree in Engineering/Technology in Electronics/Electricals/Electronics & Communications/Telecommunications/Computer Science/Information Technology or Masters in Computer Applications or M.Sc. in Design/Mathematics/Statistics/Electronics/Applied Electronics/Operation Research/Total Quality Management/Information Technology.

OR

- ii. Master Degree in Tech./Engineering in Electronics/Electricals/Electronics & Communications/Telecommunications/Computer Science.

OR

iii. Ph.D in any of the above cited subjects

(b) **Desirable:**

Thorough knowledge of

- i) Policies of Govt. of India
- ii) Corporate Management

**II. Experience:**

- i. 25 years of post-qualification experience in case of having educational qualification mentioned at I(a)(i).
- ii. 22 years of post-qualification experience in case of having educational qualification mentioned at I(a)(ii).
- iii. 17 years of post-qualification experience in case of having educational qualification mentioned at I(a)(iii).
- iv. The candidate must have at least 5 years' experience in Senior Management Capacity

**B. For Deputation: -**

In case of recruitment by Deputation, officers under the Central Government or State Government or Public Sector Undertakings or Autonomous Bodies: -

- a. Holding analogous post on regular basis;

**Or**

With 3 years regular service in pay scale of Level 14 in the Pay Matrix (Rs. 144200-218200) in the parent Cadre or Department

**And**

- b. Possessing the Qualifications and experience prescribed for Direct Recruits.

**Note 1:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years.

**Note 2:** The maximum age limit for appointment by deputation/deputation (including short-term contract) shall not be exceeding 58 years as on the closing date of receipt of applications.

**2. Age Limit:**

(On the closing date of Application)

- (i) **For Direct Recruitment: 50 years**
- (ii) **For Deputation (including short term contract): 58 years**

1. **Note 1:** Age relaxation to be given to Government Servants would be governed in accordance with DoPTs instructions issued from time to time.
2. **Note 2:** Five years age relaxation in DR mode to the serving employees of Autonomous Societies under MeitY.
3. **Note 3:** The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those residing in remote areas such as Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti District and Pangi Sub-Division, Chamba District of Himachal Pradesh, the Union Territory of Andaman Nicobar Islands or the Union Territory of Lakshadweep.

### **3. Tenure:**

The maximum tenure of the post is 05 years or till attaining the age of superannuation, whichever is earlier.

### **4. GENERAL:**

- (i) The application, complete in all respects, in the prescribed proforma along with the self-attested copies of certificates relating to qualifications, experience, date of birth etc., should reach by or before the last date. For this purpose, **last date for receipt of application would be the day falling after 45 days from the date of publication of the advertisement in the Employment News.** Further, the envelope containing the application should be superscribed as **“Application for the post of Director General, STPI”** and addressed to the Director (ABC Division), Ministry of Electronics and Information Technology (MeitY), Electronics Niketan, 6-CGO Complex, Lodhi Road, New Delhi- 110003.
- (ii) For applicants from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti District and Pangi Sub-Division, Chamba District of Himachal Pradesh, the Union Territory of Andaman Nicobar Islands or the Union Territory of Lakshadweep, the last date will be **15 days beyond the last date of receipt of application.**
- (iii) Those who are working in Government / PSUs / Autonomous Bodies are required to send their application through proper channel, along with photocopies of APAR of the last five years duly attested by an officer not below the rank of Under Secretary or equivalent and Vigilance / Disciplinary Clearance. The integrity of the officer may also be certified along with a certificate that no minor / major penalty has been imposed on him. In this regard, the Part-II of the application Proforma shall be filled by the

Concerned Authority. The application not forwarded by the sponsoring/forwarding authority will be rejected.

- (iv) Senior Management Capacity shall be equivalent to Level 13 & above in Central/State Govt./PSU/Autonomous Body. For private candidate, the post equivalent to Board of Director of an Organization, having the similar number of manpower/financial turnover similar to STPI.
- (v) An **advance copy** of the application shall also be forwarded by the applicant to this Ministry.
- (vi) In the event of selection of a candidate for appointment to the post of Director General on Direct Recruitment mode, she/he would have to resign from her/his substantive post before joining the subject post.

**Note:**

1. Applications which are not in conformity with the minimum requirements indicated in the advertisement and also not as per the proper proforma including the undertaking, are liable to be rejected.
2. Only shortlisted candidates will be called for personal interaction. Mere fulfilling of minimum requirement as laid down in the advertisement does not qualify a candidate to be called for personal interaction.

The candidates may also refer to the following websites for application proforma and other details with respect to this advertisement:

[www.meity.gov.in](http://www.meity.gov.in); [www.stpi.in](http://www.stpi.in) ; [www.persmin.gov.in](http://www.persmin.gov.in) ;and [www.ncs.gov.in](http://www.ncs.gov.in)

**APPLICATION FOR THE POST OF DIRECTOR GENERAL, SOFTWARE  
TECHNOLOGY PARKS OF INDIA(STPI)**

**PART – I**

**PROFORMA FOR APPLICATION**

Affix passport  
size  
photograph

***(Please tick the relevant option)***

Preference for Mode of Recruitment: Direct Recruitment   
Deputation

1. Name in full :  
(In Block Letters)

2. Father's name :

3. Sex (M/F) :

4. Nationality :

5. Date of Birth :  
(*Proof of Date of Birth must be enclosed*)

6. Age: : \_\_\_\_\_Y\_\_\_\_\_M\_\_\_\_\_D  
(*As on closing date of application*)

7. Date of superannuation :

8. Marital Status :

9. Address for correspondence (with pin code):  
(Tel.No., Mobile No & e-mail)

10. Permanent Address :

11. Academic & Professional Qualifications:  
**(Beginning with Graduation)**

Name of the Instt./Board/ University	Date of passing as indicated in certificate/ degree (whichever is earlier) (DD/MM/YYYY)	Examination / Degree	Percentage of marks in Aggregate and Division	Post Qualification Experience

12. Specify the gap with reasons in Education career, if any.

13. Field of Specialization:

14. Employment history in chronological order (descending order, starting from current job) & experience:

(Attach separate sheet in following format, if necessary)

Name & address of employer/ Organization/ Institution	Period of service		Designation of the post held	Level in the Pay Matrix (for Govt. Candidates)/ Gross monthly emoluments (for Pvt. Candidates)	Detailed description of work	Reasons for leaving each post
	Starting date (dd/mm/yyyy)	Ending date (dd/mm/yyyy)				

**Note:** Break in service/Gap shall also be indicated chronologically, if any.

15. Details of each year of experience in the field of core domain of STPI:

16. Details of present employment: -

- i) Designation of the post held :
- ii) Scale of pay of the post (Level in the P.M) :
- iii) Total emoluments per month now drawn (with break up – Basic Pay, HRA, DA, TA etc.) :
- iv) Whether present post is held on regular / tenure / Deputation or ad-hoc basis and since when :
- v) If on deputation, details of post held on Regular basis / scale of pay and since when :
- vi) Name of the Organization with full address indicating Name and Designation of the contact person and Telephone and e-mail id :

vii) Category of the Organization (please tick the appropriate):-

- (a) Government / State Government
- (b) PSU / Autonomous Body
- (c) Private

17. Professional Training:

Organization	Details of Training	Period	
		From	To

18. Experience in Sr. Management Capacity:-

(i) For Central Govt./State Govt./PSU/AB

a. Indicate the current level of pay and date of joining/ employment in the Current pay level. :

b. Indicate whether the candidate is heading a Govt. Organization/AB/PSU or its unit/ units or any major division or major project :

(a separate sheet may be enclosed, if required)

(ii) For Private Candidate:

a. Whether the current post is equivalent to the Board of Director of organization (Y/N) :

b. Manpower strength of the organization (last three years) :

c. Financial turnover of the organization (last three years) :

19. International and/or National Honours/Awards/Recognitions received from reputed organisations/institution:

(i) Honours:

Details of Honours	Name of org./institution	National/International

(ii) Awards:

Details of Awards	Name of org./institution	National/International

(iii) Recognitions:

Details of Recognitions	Name of org./institution	National/International

20. International level Scientific Paper and National level Scientific Paper published:  
(One set of reprints to be furnished, if available)

Details of Scientific Paper published	National/International (Please indicate)

21. Patents/Copyrights/Trademarks/IPR granted for technological development or licenses and or commercialization: -

Details	Patent(s)/Copyright/Trademark/ IPR (Please indicate)	Whether for technological development or licenses and/or commercialization (Please indicate)

22. Achievements in the career which may support your candidature:

23. A Vision Statement as to how you plan to take STPI forward as its Director General:

24. Any other information :

**Note: Candidates are requested to enclose the self-attested copies of documents for substantiating their all the above given information.**

**Declaration:** I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information my appointment shall be liable to summary termination without notice.

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of the applicant: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

**PART – II**

**(To be filled in by the Competent Authority in the case of candidates who are Presently working in Government / PSU / Autonomous Organizations only)**

**Certified that:**

- (i) The information furnished above by the officer has been verified and found to be correct.
- (ii) No Vigilance / Disciplinary Proceedings are either pending or contemplated against the above-mentioned officer.
- (iii) Duly attested photocopies of the (Annual Performance Appraisal Reports (APARs) of the officer for the last 05 years are enclosed.
- (iv) His/her integrity is certified.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
(with stamp)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Organization: \_\_\_\_\_

## UNDERTAKING FROM THE APPLICANT

I, ....., son/daughter/wife of.....do hereby undertake that I have read and understood the terms and conditions, indicated in the advertisement, and in the event of my selection for appointment to the post of Director General, STPI, I am willing to join the subject post.

**Place:**

.....  
**Signature of Applicant**

**Date:**

**Name:**